



## Westpark Student Return to In-Person Instruction Health and Safety Guidelines

Please note that the protocols may be subject to change based on modifications to the guidance from the public health agencies and other officials. Please check the district and school website for the latest updates.

### **PRE-ARRIVAL**

- Children will be allowed to carry backpacks to school, but only as a means of transporting homework, etc. We **do not** want kids bringing supplies such as pencils, crayons, scissors, markers, etc. Supplies will be provided by the teacher or school.
- Parents/guardians will be informed of the symptoms and signs of COVID-19, and the need to keep their children home if they are sick. Anyone with a fever of 100.4 degrees Fahrenheit or higher is not permitted at school. Families will also be asked to screen their children for respiratory symptoms such as cough and shortness of breath before sending them to school each day. Anyone experiencing these symptoms should not go to school.
- Information will be disseminated via Parent Meetings, School Messenger, social media, school and district website prior to the start of in-person instruction.
- Staff members are required to self-screen for symptoms and complete a temperature check before they start work each day.

### **ARRIVAL & DISMISSAL**

- Multiple points of entry have been identified for drive-thru or curbside drop-off with active temperature checks by staff with hand sanitizing stations and signs. Masks will be available for students as needed.
- Students may bring a personal hand sanitizing bottle for their personal use.

#### **ENTRY and EXIT POINT LOCATIONS**

(If you have students at multiple gates, please choose just one for them. Please communicate with your child's teacher if your student needs to go to a different gate than the one assigned for their grade due to a sibling.)

**Gate 1**

**TK-2 Walker/Bus Gate by Kindergarten  
Playground**

<b>Gate 2</b>	<b>3rd-5th Grade Walker/Bus Gate by the 4th/5th Grade Building</b>
<b>Gate 3</b>	<b>Wilson and Vigil Walker/Bus Gate by 1st Grade Classrooms</b>
<b>Gate 4</b>	<b>TK-2 Car Drop-off Gate off the playground on southside/back of the school by portable</b>
<b>Gate 5</b>	<b>3rd-5th Grade Car Drop-off Gate drive through on southside/back of the school by cafeteria</b>

- **ALL DROP OFFS WILL BE DRIVE THROUGH DROP OFFS ONLY. NO PARENTS EXITING CARS. SCHOOL PERSONNEL WILL ACCEPT YOUR STUDENTS ON ARRIVAL. FOR DISMISSAL SCHOOL PERSONNEL WILL GET STUDENTS TO YOU AS YOU DRIVE THROUGH FOR PICK-UP.**
- Parents/guardians are to wait in their cars or at the curb for their child's temperature checks. Parents are not to enter on campus with students, nor congregate on campus. Once a student has entered the gate parents are to continue moving with traffic.
- Students exiting their parents' cars should stand in the designated spot (white X's) which is 6 feet in distance from other students arriving on campus. Once a temperature check is complete, the student will sanitize his/her hands and walk immediately to either the cafeteria for breakfast or to the playground to the area designated for their grade level. There will be signage with numbers from 1-5 on the regular playground indicating the area for each grade level, for example first grade level would go to the area with the sign with a 1, 2nd grade to the sign with a 2. All kindergarten students will go to the kindergarten playground.
- **Students will not be allowed to go through the office foyer for entry to school. They must go through their designated gate for entry.**
- Students with a temperature of 100.4 degrees Fahrenheit. If the temperature is confirmed, students will be sent home with parents/guardians. If parents cannot be located, the student will wait in the school's Isolation Room for pick up. All students in the Isolation Room will be required to wear a mask.
- Parents walking their child(ren) to school are not allowed on campus and cannot congregate in front of the school. Students should walk to the appropriate gate and wait in line on the social distancing X's and wait for their temperature to be taken. If the temperature is confirmed, students will be sent home with parents/guardians. If parents cannot be located, the student will wait in the school's Isolation Room for pick up. All students in the Isolation Room will be required to wear a mask.

- Breakfast at School is from 7:00 AM-7:30AM. Students arriving for breakfast should enter campus at designated gate according to grade level/parent drive-up drop off/Walker gate/Bus gate. Then they will go to line for breakfast on the south side of the cafeteria on the social distance X's until it is their turn to enter.
- Students who eat breakfast at home should plan to arrive at school, closer to 7:30 to minimize crowding at the entrance areas.
- During dismissal, students will be escorted by staff in a line that adheres to social distancing guidelines to their designated area.

### **LATE TO SCHOOL ARRIVALS**

- Students will line outside of the office in a line on the white X markings to get temperature checked, get tardy slip, and will then head to class along physical distancing X's.

### **BUS TRANSPORTATION**

The Transportation Department will provide detailed information for students that utilize the district's buses.

- Physical distancing provided
- Health and hygiene promoted
- Cleaning/ disinfecting enhanced

### **FACE COVERINGS**

- Face coverings are required for all staff and visitors. No one will be permitted on campus without a face covering.
- Face coverings are required for students in grades TK - 5th (exemptions may apply, medical).
- Face coverings and face shields are available for students and staff as needed.
- Face coverings will be worn at all times while on campus both indoors and out.
- Masks may be removed while eating or drinking breakfast.
- Accommodations for facial coverings for students will be determined through the Individualized Education Plan (IEP) or 504 process. Parents or guardians should work with the site principal to begin the IEP process to discuss accommodations. A doctor's note will be required. All students are required to wear face coverings at school, and families who do not wish to have their child use a face mask may select the online learning program as an option. When a face covering is not possible due to an accommodation, a face shield may suffice.
- Discipline/intervention steps will be taken for students not wearing a face covering, including providing a mask or face shield and contacting parents.

### **HANDWASHING/SANITIZING**

- Students may bring a personal hand sanitizing bottle for their personal use.
- Handwashing/sanitizing required throughout the day: upon arrival at school, before and after recess, lunch, PE, and when returning to class from any shared area. Handwashing/sanitizing products are readily available. Portable

handwashing stations have also been placed in high traffic areas around the school.

- Frequently touched surfaces within the school will be cleaned regularly. Frequently touched surfaces in the school include, but are not limited to:
  - Door handles
  - Light switches
  - Sink handles
  - Bathroom surfaces
  - Tables

### **CLASSROOM LAYOUT**

- In-person class sizes will be reduced with student desks spaced out and facing the same direction, as practicable.
- Physical distancing will be implemented as feasible throughout the day.
- Clear desk barriers (“sneeze guards”) will be provided for student desks.
- Student masks and face shields will also be available as needed.
- Students will stay with their cohorts to the extent possible as recommended by CDC and CA Department of Public Health.

### **STUDENT MATERIALS**

- Basic materials and supplies will be provided and will not be shared to the extent possible.
- Sharing of materials will be limited. If materials are shared, they will be sanitized between uses.

### **STUDENT RESTROOMS**

- A limited # of students will be permitted in the restrooms at a single time.
- Restrooms will be sanitized throughout the day (i.e.: after each recess and lunch breaks), and physical guides and signage will be in the restrooms.
- Students will wash or sanitize hands before going to the bathroom, and wash their hands after, and wear masks following CDPH’s guidance.

### **DRINKING FOUNTAINS AND WATER**

- Students will be encouraged to bring their own water. Water bottles must be kept within the students backpack and cannot go outside during recess.
- Drinking Fountains will be closed throughout the day.

### **MEALS AND SNACKS**

- Meals will be served through the cafeteria for breakfast. Extra space will be provided for physical distancing during meals and snack times.
- Lunch will be provided to students by their classrooms as they leave the campus for the day at 10:30 Monday, Tuesday, Thursday, and Fridays according to your students Cohort.

- Students will stay with their cohorts to the extent possible as recommended by CDC and CA Department of Public Health.
- Food offered at school will be pre-packaged or wrapped items, and students will not share food or drinks.
- A "Grab and Go" Drive-Thru Meal Service is available at Rosamond High School, Tropic Middle School in the mornings and in the afternoons here at Westpark Elementary (Food Services will communicate time) for students participating in online learning.
- Students may remove their mask when eating or drinking.
- Seating is marked to help students maintain safe social distancing when utilizing designated meal areas.
- Additional tables have been procured outside to provide extra spacing during meals.

### **Recess**

Students will go to designated cohort activity areas at recess with their class. They will have a different activity each week to play.

Students will wash or sanitize their hands before and after recess.

### **Visitors**

- At this time, visitors are not permitted on campus. If items need to be picked up or dropped off ring the doorbell by the office door and someone will assist you.
- Signage has been posted at all main offices regarding the use of face covering, physical distancing, and asking visitors to return another day if they are sick.

### **PERSONAL PROTECTIVE EQUIPMENT (PPE)**

SKUSD has procured items that are considered essential equipment to ensure safeguards. This includes Personal Protective Equipment (PPE) which is defined as equipment needed by staff to perform their job safely such as face covering, hand sanitizers, disinfectants, gloves, etc. This also includes adjustments to facilities that respond to the unique needs of the moment.

#### **Our PPE include:**

- Face Coverings & Face Shields for students and staff
- Soap/ Hand Sanitizers
- Cleaning/ Disinfecting Supplies
- Hand held No-Touch Thermometers
- Sneeze Guards for student desks (PreK-2, Special Education)
- Plexiglass for Office space
- Gloves as needed
- Outdoor Learning Equipment (tables & shade)

## **SICK STUDENTS**

- Students who are sick with COVID related symptoms during the school day will be separated from others in a designated Isolation Room, and parents will be contacted to pick them up. Students with a temperature of 100.4 degrees Fahrenheit or higher will be triaged by the school nurse to. If the temperature is confirmed, parents will be contacted for immediate pick-up.
- The California Department of Public Health's COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California provides guidance on the measures that should be taken when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19. Here is a chart to describe the actions needed by districts.

## **COVID-19 Symptoms**

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. Anyone experiencing these symptoms should not go to school.

### **People with these symptoms may have COVID-19:**

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19.

## **Emergency Warning Signs**

Look for emergency warning signs\* for COVID-19. If someone is showing any of these signs, CDC advises you to seek emergency medical care immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

\*This list is not all possible symptoms. CDC advises that you call your medical provider for any other symptoms that are severe or concerning to you. Call 911 or call ahead to your local emergency facility: Notify the operator that you are seeking care for someone who has or may have COVID-19.