

****For complaints of bullying that are not based on the above listed protected classes or characteristics, please contact your school site principal for further investigation and response.**

Noncompliance with state or federal laws regarding the following (check all that apply):

- Adult Education Programs
- Consolidated Categorical Aid Programs
- Migrant Education
- Career/Technical Education Programs
- Child Care and Development Programs
- Child Nutrition Programs
- Special Education Programs
- Pupil Fees, Charges, or Deposits for Educational Activities
- Development and Adoption of School Safety Plan
- Accommodations for pregnant and Parenting Pupils
- After School Education and Safety
- Agriculture Career Technical Education
- Course Periods without Educational Content
- Education of Pupils in Foster Care, Pupils who are homeless, former Juvenile Court Pupils now enrolled in a school district
- Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)
- Physical Education Minutes
- School Plans for Student Achievement
- School Safety Plans
- School Site Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs
- Exempt From Licensing

Details of Complaint

Date of Alleged Violation _____ Location of Alleged Violation _____

Name of Person(s) Being Complained About _____

Please complete the following to the best of your ability. (Attach additional sheets of paper if you need more space and attach any supporting or relevant documentation.)

1. Please describe with as much detail as possible the facts underlying your complaint. Provide details such as the names of those involved, the dates an incident or incidents occurred, whether witnesses were present and the names of any witnesses, etc. Please provide any details which you feel might be helpful to the complaint investigator.

2. Please describe what steps, if any, you have taken to resolve this issue before filing this complaint. Have you attempted to discuss this issue with the person about whom you are complaining or with other District personnel If so, with whom and what was the result?

Please describe your desired outcome or remedy so as to assist the complaint investigator in attempting to satisfactorily resolve your complaint.

Signature _____

Date _____

This complaint form must be submitted to the District Compliance Officer at the address listed below unless the complaint alleges noncompliance with the legal prohibition against requiring students to pay fees, deposits, or other charges for participating in educational activities. In such cases, this complaint form may be submitted to your school site principal. Complaints alleging unlawful discrimination, harassment, intimidation, or bullying must be initiated no later than six months from the date of the alleged discrimination, harassment, intimidation, or bullying, or six months from the date the complainant first obtained knowledge of the facts of the discrimination, harassment, intimidation, or bullying. Complaints alleging noncompliance with the legal prohibition against requiring students to pay

fees, deposits, or other charges for participating in educational activities must be filed not later than one year from the date the alleged violation occurred. Complaints will be investigated in a manner that protects the integrity of the process and the confidentiality of the parties to the extent that the investigation of the complaint is not obstructed. The District's governing board prohibits any form of retaliation against any person for the filing of a complaint or participation in the complaint process.

Once completed, please deliver your complaint and any attachments to:

Associate Superintendent Educational Services
2601 Rosamond Blvd
Rosamond, CA 93560
(661)256-5000

The district will investigate and report its decision to the complainant within 60 calendar days of the District's receipt of the complaint per the District's Uniform Compliant Procedures found at Board Policy and Administrative Regulation 1312.3. The complainant has the right to appeal the district's final decision to the California Department of Education within 15 calendar days of receiving the decision.