



SOUTHERN KERN UNIFIED SCHOOL DISTRICT

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Embracing the Whole Child

Southern Kern Unified School District Uniform Complaint Procedures (UCP) Annual Notice 2024-2025

The Southern Kern Unified School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The UCP Annual Notice is available on our website.

The Southern Kern Unified School District (SKUSD) is primarily responsible for compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying against any protected group, and all programs and activities that are subject to the UCP.

The Southern Kern Unified School District will investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group as identified in Education Code 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by SKUSD, which is funded directly by, or that receives or benefits from any state financial assistance.

Programs and Activities Subject to the UCP

- Accommodations for Pregnant and Parenting Pupils (CA Education Code [EC] Sections 46015)
- Adult Education (EC Sections 8500-8538, 52334.7, 52500-52617)
- After School Education and Safety (EC Sections 8482-8484.65)
- Agricultural Career Technical Education (EC Sections 52460-52462)
- Career Technical and Technical Education, Career Technical, Technical Training (EC Sections 52300-52462)
- Child Care and Development (EC Sections 52460-52462)
- Compensatory Education (EC Section 54400)
- Consolidated Categorical Aid Programs (34 CFR sections 299.10-12, EC Section 33315)
- Course Periods without Educational Content (EC Sections 51228.1-51228.3)
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.

- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district. (EC Sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)
- Every Student Succeeds Act (20 United States Code [20 U.S.C.] Section 6301 et seq.; EC Section 52059)
- Local Control and Accountability Plans (LCAP) (EC Section 52075)
- Migrant Education (EC sections 54440-54445)
- Physical Education Instructional Minutes (EC 51210, 51222, 51223)
- Pupil Fees (EC 49010-49013)
- Reasonable Accommodations to a Lactating Pupil (EC Section 222)
- Regional Occupational Centers and Programs (EC Sections 52300-52334.7)
- School Plans For Student Achievement (EC Section 64001)
- School Safety Plans (EC 32280-32289)
- School site Councils (EC Section 65000)
- State Preschool (EC Sections 8235-8239.1)
- State Preschool Health and Safety Issues in LEAs Exempt From Licensing (EC Section 8235.5)

And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) of the California Department of Education (CDE) or designee deems appropriate.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of the Southern Kern Unified School District

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

Contact Information

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints

Leanne Hargus

Associate Superintendent

Human Resources

2601 Rosamond Blvd.

Rosamond, CA 93560
661-256-5000x1138
lhargus@skusd.k12.ca.us

The above contact is knowledgeable about the laws and programs that they are assigned to investigate in *The Southern Kern Unified School District*.

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the California Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

For UCP Complaints Regarding State Preschool Health and Safety Issues Pursuant to Section 1596.7925 of the California *Health and Safety Code* (HSC)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California *Health and Safety Code* (HSC) a notice shall be posted in each California state preschool program classroom in each school in our agency.

The notice is in addition to this UCP annual notice and addresses parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California *Code of Regulations* (5 CCR) that apply to California state preschool programs pursuant to HSC Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.